

PROCEDURES FOR NOMINATION AND ELECTION OF FACULTY SENATORS REPRESENTING THE COLLEGE OF HUMAN SCIENCES AND EDUCATION

The LSU Faculty Senate is the representative governing body of the Faculty Council. Each College has representation. The Faculty Senate may suggest action, inquiries or recommendations to the LSU President and/or the Executive Vice-President & Provost. All members of the Faculty Council, including those who are department heads or chairs, shall be eligible for election to the Faculty Senate, with the exception of members of the Executive Council other than the President of the Faculty Senate and members of the Council of Academic Deans and Directors. No member of the Faculty Senate shall be eligible for re-election until a period of one year has elapsed since that member's last service in the Senate. The University Laboratory School is excepted from this CHSE policy.

Article 1.

1.1. Faculty Senate representatives for all open seats allotted to the College of Human Sciences and Education (CHSE) will be elected and forwarded to the Faculty Senate president or secretary before the first Faculty Senate meeting of the Academic year.

1.2. Faculty Senators elected by the College are expected to represent the Faculty of the entire College.

Article 2.

2.1. If the allotted number of representatives on the Faculty Senate is equal or exceeds the number of Schools, each School will receive a slot to fill with a representative chosen by the School.

2.2. If the allotted number of representatives on the Faculty Senate is lower than the number of Schools, all representatives are to be elected by an at-large election in the College.

2.3. If the allotted number of representatives on the Faculty Senate exceeds the number of Schools and thus all Schools are represented, the remaining representatives are to be elected by an at-large election in the College.

Article 3.

3.1. Each senator elected is expected to serve a term of 3 years.

3.2. If a position becomes vacant before expiration of the term, a replacement senator is nominated by the Director of the School of the senator leaving the Faculty Senate before the completion of his/her term.

3.3. If the Director of the School of the senator leaving the Faculty Senate is unable within four weeks after the senator left the Faculty Senate to fill the spot for the remaining term with a replacement senator the replacement will be nominated by the Dean of the College or his/her designee.

3.4. Replacement senators serve until the expiration of the original term.

Article 4.

4.1. All Faculty members of all Schools of CHSE are eligible to be nominated to represent the College in the Faculty Senate.

4.2. Faculty members can be self-nominated and/or nominated by any member of the College, no matter the eligibility status of the member to serve or vote in Faculty Senate.

4.3. Nominated Faculty members need to accept their nomination to serve for 3 years on the Faculty Senate before elected to serve as a representative of the College.

4.4. Nominations for at-large candidates need to be forwarded to the Dean of CHSE or his/her designee at or before three weeks after a call for nomination has been send to all Schools.

4.5. Nominations for an open representative seat allotted to a School need to be forwarded to the Director of the School or his/her designee before elections in the School, which elections will be concluded on or before three weeks after a call for nominations has been send to the School.

Article 5.

5.1. Elections for at-large candidates will be conducted by the Dean of CHSE or his/her designee.

5.2. Elections for an open representative seat allotted to a School will be conducted by the Director of the School or his/her designee.

5.3. Ballots shall include the names of all nominated candidates that meet eligibility requirements and it shall include a provision for writing in any candidate.

5.4. Elections will be held in person or electronically.

5.4.1. If elections are held in person, considerable efforts will be made to allow all eligible members to cast their vote. In this situation paper ballots will be used to guarantee that votes are kept confidential.

5.4.2. If elections are held electronically, considerable efforts will be made allow all eligible members to cast their vote and to keep votes confidential.

5.5. Elections need to be concluded at least one week before the first Faculty Senate meeting.

5.6. Elections will only be held if the number of nominations is higher than the number of open seats.

5.7. If a School is unable to fill an open seat allotted to their School, the seat will be filled by an at-large candidate.

5.8. If the number of open seats is equal to the number of eligible candidates, the representatives filling the open seats are elected by acclamation.

5.9. If the number of open seats is higher than the number of eligible candidates, the Dean of the College or his/her designee will assign candidates to seats without candidates until all open seats are filled.

5.10. Election ties shall be resolved by a run-off election between the tied candidates.

5.11. Elections shall be completed and the results reported by the Dean of the College or his/her designee to the Faculty Senate Secretary and/or President before the first Faculty meeting of the academic year.

5.12. The Dean or his/her designee may from time to time conduct an election for one- or two-year terms, in order to shift the year of triennial elections to balance yearly turnover of CHSE Senators in the Faculty Senate.

Article 6.

6.1. Any individual(s) having a complaint concerning Graduate Council nominations and/or elections shall submit it to the Dean of CHSE or his/her designee.

6.2. Any individual(s) having a grievance concerning Faculty Senate elections shall submit it for resolution to the appropriate elected faculty council. Final appeal from the disposition of such a grievance by the elected faculty council may be made to the Executive Committee of the Senate.

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