

**GRADUATE COUNCIL MINUTES**  
**December 5, 2013**

The Graduate Council met at 1:30pm in 129 Himes with the following members present: Byerly (ex officio), Culross, Day, Dow, Chance, Eades, Kelso, Lemieux, Matthews, McKillop, Nardo, and Reeve (ex officio). Absent members were Euba, Meng, Rose, and Spivey.

**Minutes of October 24, 2013**

Minutes were deferred to the next Council meeting.

**Dean's Report**

**Outgoing Council Members**

Byerly thanked Lemieux and Curloss for their service on the Graduate Council. He thanked Kelso for serving as the 2013 Graduate Council Chair.

**Graduate Council Membership**

An ad hoc committee is being formed with the Faculty Senate to review Graduate Council membership. The committee will discuss if the members should be elected. Nardo and Eades volunteered to be on the committee. Kevin Cope will select Faculty Senate members to serve on the committee. The President's Office will need to give permission for elected council members.

**Chairs Report**

**2014 Graduate Council Chair**

Kelso nominated McKillop to serve as the new chair, Nardo seconded, and the council unanimously agreed.

**New Business**

**HRE student 7-year time limit**

A representative of HRE discussed with the council that a student in HRE has applied for a third seven-year time limit extension. An extension is typical for HRE students since many are part-time students. It is rare that a student requests for a second time limit extension and never asks for a third. The department believes the student was misadvised regarding proposals submitted to the student's committee. Student has capability to graduate. The department is committed to assisting the student in graduating. The dean's representative did not support this extension. Student is aware the Graduate Council may not approve this request. Byerly denied the request and suggested the department present to the Council. Byerly mentioned that seven years is the standard amount of time for a student to complete the degree. Nardo motioned to deny request, Day seconded, 9 approved, 1 opposed, and the motion to deny the extension was approved.

**Geography and Anthropology Concentrations**

Kevin Robbins and McKillop discussed the proposed concentrations in the proposal for the new PhD in Geography and Anthropology. The council previously approved the new degree; however, formal approval of the concentrations in Geography and Anthropology was necessary. Nardo motioned to approve, Day seconded, and motion was passed.

Higher Education GRE

Culross noted that Higher Education did not waive the GRE requirement and wanted it recorded in the minutes.

Executive Session

**Standing Committee Reports**

**Promotion and Tenure Committee:** Day mentioned the committee met and reviewed approximately 79 promotion and tenure cases. The committee discussed about 10 cases where they disagreed on their votes. Byerly submitted notes to the Provost why there was disagreement among the committee members. There is a serious problem abusing the process of PS36. The letters are not appropriate (i.e. using contributors, co-authors, dissertation advisors, etc.). The candidates may not be at much fault; however, what level is responsible? Nardo suggested a letter to all directors and deans about reviewing cases and reasons why negative votes from the committee were given.

Reeve noted he, K T Valsaraj, and Jane Cassidy discuss promotion and tenure cases. Cassidy then discusses with the Provost on issues with the packets. There may be a need for a training session for department chairs and deans. Chance mentioned a check list may be appropriate. The System votes at the February meeting. The departments will have the opportunity to fix negative votes before then. The promotion and tenure decisions will be effective in the fall semester.

**Graduate Faculty:** No report.

**Awards Committee:** No report.

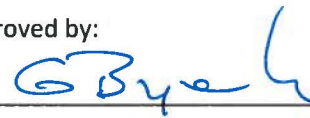
The meeting adjourned.

Recorded by:



Chantelle Collier, Assistant to the Dean

Approved by:



Gary Byerly, Dean Graduate School