



POLICY STATEMENT 37 MINIMUM CLASS SIZE

POLICY DIGEST

Monitoring Unit: Office of Academic Affairs
Initially Issued: August 1, 1991

I. PURPOSE

To define minimum enrollments below which classes will not ordinarily be offered.

II. GENERAL POLICY

The following class size minima are established.

Courses numbered below 4000	15 registrants
Courses numbered between 4000 and 4999	10 registrants
Courses numbered 5000 and above	5 registrants

These minima do not apply to individual study courses. Furthermore, deans may request that courses, upon approval of Academic Affairs, be exempt from the above minima.

Continuation of courses/sections with fewer students than the number of registrants specified above, as of the second class day, must be approved by the dean of the college/school administratively responsible for the course.

No later than the seventh class day (fourth class day of the summer term), deans will submit to the Office of Academic Affairs (1) a report of courses cancelled, with information on the reassignment of faculty in the courses, and (2) their recommendations for continuation of low-enrollment courses, with information on when the course was last offered and its enrollment during the preceding two years.